Project Logbook Template

**Name: Aaron Mascarenhas**

**Project title: AI Project**

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| **Date:** | **Task** | **Problems encountered** | **Risks/Issues** | **Status** |
| **21/11/18** | **Devise Project aims and objectives** | **Insufficient Research** | **none** | **Done** |
| **28/11/18** | **Project Plan** | **Unclear instructions** | **Time management** | **Done** |
| **16/1/19** | **Small Scale research** | **Struggled to find research material** | **Time management** | **Done** |
| **30/1/19** | **Analyse research and data** | **none** | **Time management** | **Done** |
| **26/3/19** | **Performance review template** | **Finding the document** | **none** | **Done** |

**Date: 28/03/19**

**Update on weekly research/tasks achieved**

**Points to consider:** To examine the multi dimensions and applications of AI within computing systems based on the perspective of a computing professional

What have you completed?

P1, P2, P3, P4

Did you fulfil task requirements?

Yes, i’d hope so.

Are you on track and within deadlines set?

Yes, as close possible

Did you need to make any changes to your project management plan?

Not Really

**Any risks and/or issues identified?**

Poor wifi, nothing major.

Writer’s block, but managed to overcome obstacles such as - distractions, and kept on track.

**Points to consider:**

Did you identify risks/issues with a lack of skills required for undertaking research/tasks?

Not really, with a little research and time spent on each task, and with the help of the feedback provided by the teacher, managed to get it done.

Did you identify any additional risks/issues that have an impact on the project management plan?

Chores, chores and more chores.

**Problems encountered**

**Points to consider:**

What barriers did you face?

Chores, Time management, distractions, procrastination.

How did you overcome them?

Reward myself after getting each task done.

**New ideas and change of project direction**

From things that go wrong to things that can make it better for everyone

Having different points of views

Taking other people's opinions into consideration

**What have I learnt about myself this week?**

Making note really helps in the long run

Time management is key

Planning tasks helps

**Points to consider:**

Scheduling things to suit personal preferences

Keeping track of the objectives

Making notes about researches

Putting together an idea about the Project

How did I feel when I had to deal with tasks/problems?

Questioning different possibilities

Thinking about how did it come to that conclusion

Sometimes couldn’t make sense of the problem itself

Did I find it useful to complete the tasks?

It was definitely a challenge to take up, but brought up different possibilities to the table.

How well have I performed? What did I contribute?

I did perform my best, by contributing research data which was done independently.

What can I improve on next week?

Definitely Take up responsibilities from what advi

How might this learning apply in the future?

I could only imagine, but it would definitely be handy in difficult situations.

**Tasks planned for next week**

**Points to consider:**

Which tasks are priority?

I’d say P1 all the way up to P7 as it the initial requirements to make it through the project.

Have you set aside sufficient time for completion?

I have already begun the project since it had be out, have been spending 2-3 hours in alternating days, as i’d need to works on other assignments.

**Project plan status to date (on, ahead, behind)**

I’d say i’m on schedule on week to week bases, by completing portions of the project, and handing them in.

**Supervisor comments to address**

ces i gave myself in the previous questions

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